In this chapter meeting you should ensure the following is accomplished:

**Chapters are to have their area cleaned up and themselves ready to start this session promptly at 4:30p.**

1. Welcome everyone back to the Chapter.
2. Have the Fundraising Extravaganza Chairman lead the chapter in a devrief and evaluation of the event.
3. Have any other Event Chairman's that have not already completed a debrief and evaluation do so.
4. After the evaluation is complete have Chapter members work together to complete any items that need to be finished.
5. A reminder of all upcoming events:
- Creating Chapter Meal cheers
- Assigning waiters
- Create Grace for upcoming meals
- Completing the Chapter Song and Poem – Scripts due to the PD at Dinner!
- Completing the Chapter Skit
- Brotherhood Awards
6. Chapters should report for Flag Lowering in DeCharney Square no later than 5:40.