**Chapter Master Councilors will meet in Knights Hall at 4pm.**

In this chapter meeting you should ensure the following is accomplished:

1. Welcome everyone back to the Chapter.
2. Have all Chairman’s with projects still left uncompleted give a status report on where they are and what still needs to be completed.
3. After the evaluation is complete have Chapter members work together to complete any items that need to be finished.
4. A reminder of all upcoming events:
- Creating Chapter Meal cheers
- Assigning waiters
- Create Grace for upcoming meals
- Completing the Chapter Song and Poem – Scripts due to the PD at Dinner!
- Completing the Chapter Skit
- Brotherhood Awards
5. Chapters should report for Flag Lowering in DeCharney Square no later than 5:40.